



CITY OF CARBONDALE

TEMPORARY EXTENDED PREMISES CLASS L LIQUOR LICENSE EVENT DETAILS

Temporary Extended Premises Class L License applications must be received by the City Clerk's office at least 15 business days prior to the event and must be accompanied by the items listed on page 2 of this application.

Business / Applicant Name: _____

Event Manager: _____

Event Manager Address: _____

Event Manager Phone #: _____

This will be a public event private event Anticipated number of attendees: _____

Name of the Event: _____

Date(s) of Event *(not to exceed 15 days)*: _____

Beginning on: _____ Ending on: _____
(Date) (Time) (Date) (Time)

Event Location (address): _____

Description of event: _____

Description of event premises: _____

Is the adjacent property owned by the licensee? Yes No If not, please attach permission from the land owner.

Detail number of restroom facilities and waste receptacles to be provided: _____

Detail what measures will be utilized to control access to the entrances and exits to established areas of consumption: _____

Other activities to be included during the time the license is issued: _____

Have you previously held a temporary extended premises license where there were violations? Yes No

If yes, please list: _____

Will there be live music (i.e. DJ or band)? Yes No

Is there a need for additional security? Yes No If no, please provide detailed explanation as to how the event will be managed without the need for additional security. _____

Applicant agrees that glass containers will not be allowed for outside events. Yes No

The following items must accompany this application:

- Fees (\$25 each day of event; not to exceed 15 days)
- Detailed diagram of the event premises
- Certificate of dram shop insurance at the maximum limit covering the specific dates of the event and the location (event dates and location *must be* printed on certificate)

Supplemental Event Requirements:

- BNS approval of premises
- Fire approval of premises and occupancy _____
- Proof of a valid state liquor permit or license for special events (after City license is issued)

Conditional Requirements Determined by Liquor Control Chair:

Depending on the nature and/or size of an event, the Local Liquor Control Commission may require the following additional information (*You will be contacted if additional information is requested*):

- Additional safety/security measures. Please attach a copy of the contract/agreement with the security service provider.
- Minimum Entry Age of Nineteen
- Fencing/Barricades/Tents _____
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For Internal Use Only

Date Received: _____ (must be at least 15 days prior to event) By: _____

Fees: _____ Date Paid: _____ Form of Payment: _____

Approvals: City Manager: _____ BNS/PLN: _____ PD: _____

Fire: _____ Permitted Occupancy: _____

Date License Issued: _____ Notes: _____
