



MINUTES
Preservation Commission
Monday, February 12, 2018
City Hall/Civic Center – 7:00 p.m.

1. **Roll Call:** Mr. Clark called the meeting to order at 7:10 p.m.

Members Present: Clark, Van Awken, Benedict, Ittner, McCreary and Wren

Members Absent: Sigler and Zurlinden

Staff Present: Brightharp

Guests: Bruce Ashby and Betsy Brown

2. **Approval of Minutes:** Mr. Wren moved to, and was seconded by Ms. Ittner, approve the minutes of January 8, 2018.

The motion to approve the minutes passed with a unanimous voice vote.

3. **Communication and Reports:**

- a) Educational and Technical Assistance Committee

Ms. Ittner spoke about meetings with Morris Library about Carbondale riots that caused SIU to close and stated that the tapes have not been played at this time. Ms. Ittner stated that she would update the Commission at a later time once they have been viewed.

- b) Nomination and Hardship Committee

Nothing to report.

- c) Work Plan Committee

Nothing to report.

- d) Annual Work Plan Monthly Review

1. February: Develop Work Plan - 2018/2019-Mr. Clark stated that the work plan committee needed to meet to discuss the new work plan and that there is currently a vacancy on that committee. Mr. Clark asked if any Commissioners would like to volunteer to join the committee, Mr. Wren stated that he would volunteer to be on the Work Plan Committee. Mr. Van Awken stated his concerns which he feels that the

Commission should maybe look at the work plan and what the goals are moving forward to help promote Carbondale in a positive way. Mr. Clark stated that he feels the holidays might have caused an issue with lack of reporting for the different Preservation Commission Committees and then there was then discussion on the different committees and what needs to happen moving forward. Mr. Clark also discussed the need for everyone to be proactive moving forward.

2. March:

- i. Communique Article (March/April edition)
- ii. Preservation Awards Program: Mr. Clark spoke about going out into the community and looking for residents that might want to be nominated for the awards.
 1. Nominations Due
 2. Select Award Recipients
- iii. Nominating Committee Convene to Nominate Officers
- iv. Commissioners Review Work Plan Draft
- v. Promote Preservation Recognition Program through Communique

3. April:

- i. Founder's Day/Memorial Day Ceremony Plans-Ms. Betsy Brown, from the General John A. Logan Foundation, spoke about the plans for the Memorial Day Ceremony and that the museum would like to see Murphysboro and Carbondale come together for the celebration and remembering the military of this region. Ms. Brown stated that she has written a play, that is a reenactment of the first Memorial Day Celebration that took place in April of 1866 and it will be performed at the Carbondale High School with the students performing the play on May 5th at 2:00 pm. Then on the 28th of May, will be a day long Memorial Day celebration at Woodlawn Cemetery, where the six young girls that were chosen by Daniel Brush to decorate the graves on the first Memorial Day, played by the actresses in the show, will reenact the grave ceremony by placing flowers on the graves. Ms. Brown also shared the events that would take place at the General John A. Logan Home Museum, which include a wreath laying ceremony, guest Historian speaker, a BBQ and a book signing. Ms. Brown also spoke about the need to advertise any historical events to the schools for more participation for Founder's Day. There was then discussion about working around these current events taking place and working Founder's Day events around the events. It was also discussed about the need to go into the local schools to educate the students on the history of Carbondale.

Mr. Clark spoke about the Founder's Park committee discussing the placement of a flag pole on the site and the possibility of adding this dedication into the Memorial Day Celebration events. It was discussed to do a 9:30 am flag raising ceremony on May 28th, who would speak and what events would take place during the ceremony. The menu and cost for the event was then discussed as well. Ms. Brown stated that it is very important that the Preservation Commission be involved and present at the events. Ms. Brown also stated that they would like any descendants of the original members of this community and reach out to these people statewide. It was then discussed who these people are and how to reach out to them to make sure they are included in the events. Mr. Wren stated that these events would be great to share in the Communique articles to make it known to the public. Mr. Van Awken stated what might need to be included in the article to reach out and stated that he would write the article for Jason to review. Ms. Brown

discussed the history and research that she has done on the six girls that placed the flowers on the graves in the first Memorial Day Ceremony.

- ii. Promote Preservation Award Program in advance
- iii. Conduct Annual Meeting and Election of Officers
- iv. Approve Work Plan for Next Year
- v. Provide Definitions for the Commission's Standing Committees (pending from 2013)
- vi. Preservation Recognition Program (more outreach)

4. May:

- i. Communique Article (May/ June edition)
- ii. National Preservation Month Activity
- iii. Historic Preservation Awards & Memorial Day Celebration
- iv. Preservation Recognition Program (more outreach)

e) Certificate of Appropriateness Committee

1. COA 18-04, RBF Dome Interior and Grounds Preservation, 407 S. Forest Ave: The RBF Dome has submitted plans to continue phases II and III of the Dome's restoration, including work on the interior and grounds of the property.

Ms. Brightharp stated that they are currently starting work on the second and third phases of the Bucky Dome restoration, which included work to the fencing and the fountain on the grounds. Ms. Brightharp stated that she and the COA review committee had visited the home to see what work had been done, including replacing the paneling on the interior and restoring the light fixtures and bathroom fixtures that would have been available at the time the dome was built. She stated that they were in contact with a certain company about have the fixtures restored and that they were going to do some work on the tiling on the floors. They were ready to start but were currently waiting on the COA committee for the go ahead.

It was then discussed the Communique article, who would write it and what would be included, such as the flag raising ceremony and other events. Ms. Brightharp stated that it just needed to be sent to her for review and she would send it on to be placed in the Communique. Ms. Brown discussed again the importance of making everything one big event and tying the community together with the events.

Mr. Clark asked if Ms. Brightharp could send information that was discussed and a schedule of events for the Memorial Day events that had been discussed as a reminder for the Commissioners. Ms. Brightharp stated she would send out an email with the information. Mr. Clark stated he wanted to make sure nothing falls through the cracks and everyone is included in the different events and tasks that need to be done to make it a success.

f) Founders Park Subcommittee

Mr. Clark stated that the subcommittee had met and discussed the five year development plan for the park. It was discussed if the flag pole could be up in time for the Memorial Day event.

g) Founders Day Subcommittee

Mr. Clark asked again about the letter to Mr. Lee Fronabarger and Ms. Ittner stated

that she knows that Mr. Fronabarger has taken on a few other community organizations and the maybe the Commission should table the letter asking him to join the subcommittee at this time because of his other obligations.

4. **2018-2019 Meeting Schedule**

Mr. Clark stated that everyone had received a new meeting schedule for the 2018-2019 calendar year.

5. **Comments by the Public, Commission Members or Staff:**

Mr. Clark thanked Ms. Brown for coming to the meeting. Ms. Brown stated that she would like to be considered for the open position on the Preservation Commission.

6. **Adjournment:**

Mr. Clark adjourned the meeting at 8:05 p.m.